



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

DP/CPA

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

May 16, 2001

MEMORANDUM FOR DODIG

DIRECTORS OF THE DEFENSE AGENCIES

DIRECTOR, SADB

DEPUTY FOR ACQUISITION AND BUSINESS MANAGEMENT,
ASN(RD&A)

DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)

ASSISTANT DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)/DIRECTOR FOR CONTRACTING

SUBJECT: Instructions for Preparation of Electronically Recorded Data
Submitted to the Defense Contract Action Data System, Fiscal
Year 2002 Edition

Attached are instructions, dated May 10, 2001, for preparing electronically recorded data for FY 2002. The changes from the previous version are indicated by marginal bars. Also attached are the new versions of the DD 1057 and DD 350 forms.

This document is being issued pursuant to DFARS 204.670-5(b) and is effective October 1, 2001.

A handwritten signature in cursive script, reading "Charles Zuckerman".

Charles Zuckerman

Deputy Director, Contract Policy and
Administration

Attachment

